



# राजकीय महिला स्नातकोत्तर महाविद्यालय, गजिपुर

## BEST PRACTICES

### Title of the Practice

### **1- PRERIKI : OPEN DIALOGUE FORUM**

**Objective:** The idea to start this practice took place in 2006 with objective to introduce the newly admitted students with the college rules and regulations, to propagate information regarding important notices and event, as well as to give them chance to share their problems regarding college and study.

**The Context:** When the fresh students come they are not aware of the rules and regulations of the college so they are given information about the rules as well as a mass gathering with the purpose of interaction with each other. To know about their interests and issues so that further action could be taken to resolve the issues. There are various activities and programs like Pragya Rangers, NCC, NSS etc. being run in the college about which all the students are not much aware of. So it could help to reach all the students at one place and share their views, experiences and ideas. The information regarding students welfare and functioning of college is conducted smoothly through this plate form i.e. information regarding scholarships, book bank, health centre, examination rules, conduct and datelines, cultural events.

**The Practice:** The Preriki was started as practice in 2006 and since then it is continuously held at least twice a year. A day time usually around 1 PM, All



students and teachers assemble in Rani Laxmibai Ground. The first preriki is used as an introduction session for the institute, the faculty members, the facilities the infrastructure, the mechanism and functioning of the institution. It is a democratic forum where students feel free to share the difficulties and problems they encountered in the premises. It is not only problem counting exercise but collectively we find solutions to the issues discussed. This stage is not only restricted within the boundary of our premises but it also discusses the problems our girl students face at market place, during travels and at social programmes. The concern related to the outside campus is resolve with the help of district admiration, police department, parent association and through alumni engagements.

**Evidence of Success:** Around 1200- 2000 students participated in each Preriki, various committee in charge explain government schemes and college facilities (scholarships, library facility, digital library, gymnasium, NSS, NCC and Ranger's activities, council and college level events) to students. Students share their problems they encounter in their campus life like shortage of faculty, shortage of books in the library, lack of medical facility etc. Principal, proctor and Women's Redressal Cell assured them to resolves their problems earliest as possible.

**Problem Encountered and Resources Required:** Lack of faculty members, librarian and supporting staff, inadequate infrastructure for smart classes and digital learning. College faces financial crunches to improve library facilities and research activities.



## Title of the Practice

### 2- SARJANA SAMMAN AND MEDHA SAMMAN

#### (सर्जना तथा मेधा सम्मान)

**Objectives:** The aim of this practice is to appreciate the work done by the teaching staff, non-teaching staff and students of the college and appreciate their endeavour to excel in their areas of expertise. This practice ensures continuous improvement in their performance as per the quality policy to achieve the Vision and Mission of this college i.e. “उत्तिष्ठत, जाग्रत प्राप्य वरान्निबोधत”.

**The Context:** The College work on the principal that a motivated workforce (Staff and Students) can be a significant factor in institute’s success. When staff and students are motivated to work at higher levels of their skills and abilities, the institute as a whole runs more efficiently and is more effective at achieving its objectives. Hence, the institute has understood the power of Reward Theory and developed a mechanism of recognition for its human resource. Rewards are positive outcomes that are earned as a result of staff’s and students’ performance and achievement it is helpful in influencing Students and Staff behaviour. These rewards are aligned with institute’s objectives and goals. When any Department/ Council, Team/Staff or Student brings achievement and glory to the college, college authorities honour and facilitate them.

**The Practice:** The college has constituted the following rewards for its Faculty members, office staff and students. The mode of reward is in terms of appreciation certificates, mementos and cash prizes sponsored by various philanthropists.

- I. Sarjana Samman
- II. Medha Samman



- III. Principal`s Trophy
- IV. Best Outgoing Student
- V. Topper of the Departments
- VI. Shramshakti Samman

Sarjana Samman (For Faculty and Staff): This award is provided to the faculty members and the office staff on their annual performance in achieving the goal and motives of the college in teaching, learning, research and administration.

Medha Samman (Gold Medal for topper of the class): The College kudos all its toppers in examination with certificate, medal and cash prizes every year at the occasion of annual function. There are several organisation and individuals who sponsored these medals and honour.

Principal`s Trophy (Best Department Award): The college invites applications from the all the departments for the Best Department award. The committee evaluates the forms submitted by each department and declares the department having maximum score as the Best Department of the College.

Best outgoing Student / Student of the Year Award: This award is recognitions for distinction of the best performer in the department, this award is given by department councils to their passing out students on the occasion of farewell organised by departments.

Topper of the Departments Award & Subject Topper class wise: On the basis of academic performances of the students all the departments cachet the topper of the subject award, usually given at the beginning of the academic calendar on fresher`s welcoming day to the last academic session`s performers.



Shramshakti Samman: This integrity award is given to the daily wages employees of the college on occasion of Gandhi Jayanti for discharging their duty beyond expected level. This prestige came along with cash and Angavastram.

## **Title of the Practice**

### **3. STUDENT-FRIENDLY SMART CAMPUS**

**Objectives of the Practice:** To design an academic sphere that empowers students to support the family and society through teaching-learning and extension activities.

To optimize the use of technology wherever possible to extend the teaching-learning-research activities beyond campus premises.

To construct a mechanism for overall potential development of girls through digital transformation and disseminating its fruits to community.

**The Context:** In modern times, world rapidly transforming itself, Technology driven society is adopting new codes of conduct in day to day life, hence it is important for educational institutes to adopt new codes and conduct. Paradigm shift in information technology enable us to grab new opportunities and explore never seen horizon. The college is trying to transform its teaching learning pedagogy from traditional chalk taught and lecture method to on-site training and virtual augmentation to experience real life picture of world smart technology implemented to impart better and effective digital education at the college.

**The Practice:** This college have been practicing contextual useful work culture for the benefit of student community. Wi-Fi- connected campus is a unique



feature. Coverage of syllabus is calculated according to the stipulated time, Seminars are made compulsory to every student.

#### Aspect I: Enrichment of Teaching and Learning Process

i. Orienting the students by imparting basics of outcome-based education at the outset of semester ii. Implementation of E-learning, flipped classroom and “Think–Pair-Share” concepts in multimedia and smart board equipped classroom

iii. Additional coaching for slow learners through remedial classes, Enrichment through interdisciplinary courses for advanced learners

iv. Involvement of experts from various other institutions for additional study sessions in and off the classroom

v. Counselling the students having poor academic performance

vi. 24 X 7 access to archived study material, digital library in addition to dedicated set of text books through central library and off academic hour’s access to departmental library.

vii. Dynamic curricula structure strictly in adherence with NEP-2020 guidelines.

viii. Annual purchase of high end equipment for the development of state of art laboratories

ix. Internal quality audit for question paper setting and assessment

x. Internal academic audit conducted twice a year to monitor, and to assess planning, delivery, evaluation, and attainment levels for every course, and improve the quality of teaching-learning process through counselling and appreciations.



xi. Student feedback on organization, assessment, and delivery of course contents, counselling and guidance, every year to rate course teacher individually and relatively with other course teachers of that class thereby providing an opportunity for teachers to address their strength/s and weakness/es.

xii. Communication skills and personality development programmes are provided by in-house trainers for five days (30 hours) for all the Degree and Postgraduate outgoing batches.

xii. To ensure academic excellence of both teachers and students relevant text book, reference book, standard journals, E-journals are being procured by the Library.

#### Aspect II: Enrichment of Skill Sets of Student

i. Promoting the students for their involvement in co-curricular activities within and outside the campus ii. Imparting need based training to the students to enhance employability and entrepreneurship

iii. Conducting guest lectures, workshops and seminars to encourage higher education

iv. Provision of language lab

#### Aspect III: Interaction with Outside World

i. Establishment of tie-ups and collaborations with renowned institutes

ii. Close interaction with society with problem solving aptitude through students project works, faculty consultancy and testing assignments

iii. Empanelment of faculty as resource persons in various government and nongovernment organizations, reviewers for national and international journals



iv. Motivation and support for students for appearing competitive exams

#### Aspect IV: Faculty Development and Welfare

i. Participative management with hierarchical support systems.

ii. Decentralization of autonomy to departments to result into efficient and effective academic and administrative functioning.

iii. ERP implementation for management of Salary, Library, Exam and results, Fees Collection, Teaching learning processes, Hostel Admissions, etc.

iv. Appropriate functioning of grievance redressal mechanism

vi. Sarjana award to faculty members every year for excellence

vii. Implementation of CAS to promote faculty to higher position.

#### **Evidence of Success**

Students have become more techno friendly, few students' starts their own YouTube channel related to campus life and academia.

<https://www.youtube.com/watch?v=nGb4IfVOvms>

The faculty members are uploading e contents on U.P. Higher education digital library <https://heecontent.upsdc.gov.in/CollegeLogin/Default.aspx> .

Establishment of 2 smart classrooms and 1 digital recording room.

Students are preparing their assignment and presenting it virtually.

All the departments have whatsApp groups for speedy and efficient communication.

Faculty members transforming them to e mode to reduce paper waste regarding examination leave and notice circulation.





## **Problems Encountered and Resources Required**

The initial cost of installing digitally advanced systems is high.

Most of the students are from rural areas and have little family income, hence it is difficult for us to transform completely to digital mode.

Complete change in outlook toward girl's education is challenging.

## **Title of the Practice**

### **4- ENVIRONMENT-FRIENDLY CAMPUS**

**Objectives:** To create a learning atmosphere that empowers students to become crusaders of sustainable living through ecologically responsible choices and inculcate a sense of environmental mindfulness through teaching and extension activities.

To optimize the use of Green Energy wherever possible while reducing pollution and harm to the environment.

To encourage and inculcate, the environmentally sustainable practices among students in their social sphere.

**The Context:** It is a globally acknowledged fact that environmental sustainability is one of the major concerns today. Escalating anthropogenic activity and human insensitivity towards the environment, and over-exploitation of our natural resources have led to environmental degradation and adverse consequences for all living creatures. Consequently, protecting the environment for future generations is of great significance. Since the youth constitute a large part of the population, there is a strong need to impart a sense of environmental stewardship and develop lifestyles that preserve and nurture



our environment. College has taken the responsibility to nurture and care for the environment and integrate environment-friendly practices with the teaching-learning process. Rising above the challenges of limited land, finance, and human resources, the College has taken numerous initiatives to promote an environment-friendly campus.

**The Practice:** The institution has extensively sought to endorse and inculcate an environment-friendly lifestyle amongst the staff and students through various eco-friendly initiatives. The most prominent practices include:

Environment-Friendly Campus Policy was devised to serve as a guiding light for the staff and students to promote an on-campus lifestyle that preserves and protects the environment.

Water conservation initiatives focus on tapping, reducing, and reusing water. College has its own water tank of 40K litres, which allow us to store water for uninterrupted use. Hostel and the academic blocks have their own sub tanks. We also hand pumps to reduce water wastage. Cautionary notes in the washrooms prompt the students to report leaking taps or faucets. The main water pumps of the College are also equipped with sensors that prevent the overflow and wastage of water. Discharge from RO plants are used in gardening.

No Plastic Zone: To reduce the consumption of plastic college adopted a policy of no plastic in principle. To reduce consumption of plastic bottles, water refill stations are installed, and guests/dignitaries/ resource persons are served water in a glass jug. Eatables and tea in college canteen and hostel mess are served in steel plates and glass cups. Students are promoted to bring lunchbox from home in health perspective and to reduce plastic rappers of chips, biscuits etc. Anti-plastic rallies, poster competitions, talks, seminars on reducing waste creation are held.



**Energy efficiency:** College has its own transformer and two advanced generators for electricity supply. Alternative sources of energy are promoted by installing 11 KV Solar on Grid Power station. The Main Academic Building (GargiBhavan), hostel and street lights around the campus are powered by solar energy, and the campus is lit with only LED lights. Institution's building permits sunlight to permeate into the structure through skylight, air vents, and passages that allow free flow of air across the campus with minimum electricity consumption. The institution also has an open-air stage. Cautionary notes are placed in every classroom and staffroom to switch off unused lights and fans.

**The Smart garden and Biological diversity:** College has varieties of name-tagged medicinal and ornamental plants. The Pragya Rangers dal, NSS, NCC, Botany departments are allotted patch of land in the garden area to develop the lawn and greenery. College promotes the idea of harmonious living with nature. There are varieties of plants that especially attract butterflies and birds to the campus. College promotes a mind-set of self-sufficiency among staff and students. The College has optimized the available land for a kitchen garden with a variety of vegetable and fruit-bearing plants with the help of residents in the campus premises. Produce such as tamarind, Mango, bananas, papaya, guava, lime, Jamun and vegetables are shared among the staff and students.

**Pedal for the earth:** Most of the students in the college commute by the bicycle or on foot, College provide free parking facility to the bicycle riders while it charge parking for scooty. Staff members are also urged to come on foot or by pooling as they all are living in proximity. Cycle races are organised to promote the culture of fuel free transportation.

**Waste management:** All plastic, glass, paper, electronic wastes and recyclable waste on campus is mindfully segregated and disposed of accordingly. Paper-saving practices such as retaining e-copies of teaching plans, salary slips, and



examination details have reduced the quantum of paper used on campus. Various departments conduct its internal examinations, assignments, and class test in e-mode through Google form, teach mint and telegram.

NSS units of the college organise “Bapu Bazar” to collect old clothes from their house and from the residents of campus and to sell it on to needy persons on MRP Rs.1, for the sake of dignity. Students are encouraged to stitch and distribute cloth/paper bags to the public and grocery stores in the vicinity.

Programs and competitions are frequently conducted on themes relating to the environment. The curriculum of several courses includes topics relating to sustainable practices, preserving resources, climate change, green management, ecosystem, and biodiversity.

**Evidence of Success:** Students have become mindful of the environment, and they enthusiastically participate in activities that help sustain the planet.

The College has received recognition for green initiatives.

There is a substantial reduction in the electricity bills of the College.

There is a reduction in the amount of paper used.

Around 1800 students’ uses bicycle to reach the college. Few students switch to electric Scotty.

Faculty members transforming them to e mode to reduce paper waste.

Problems Encountered and Resources Required

The initial cost of installing green energy systems is high.

Limited campus space is a hindrance to planning large-scale green initiatives.

A complete ban on the usage of plastic and paper on campus is challenging.



## Title of the Practice

### 5 - FOSTERING SOCIAL SENSITIVITY AND A SPIRIT OF COLLECTIVISM

**Objectives:** To acquire the necessary skills to direct social action and cultivate a spirit of social responsiveness to bring about change in society.

Sensitize students to the community's needs, such that they become willing partners in rendering selfless service to the nation/state, especially in challenging times.

Refine students to constructively support and have cohesive collaboration with the community.

**The Context:** The women make half the population, and the young female students' constituting a significant share; are the backbone of our society. Because of their ability to nurture family and community, they are the nation's future. Youth have a greater responsibility to the nation as future leaders and change agents. This college recognizes this noble responsibility and strives to cultivate a community of proactive students equipped with the knowledge and skills necessary to effect positive change in society. Its mission is to empower girl students to become responsive citizens. Programs and projects have been started by the college to teach students to get involved in community issues, develop compassion for others, and give back to those in need. The student body is encouraged to step outside of their comfort zone and become contributing members of society as a result.

**The Practice:** The ethos of the College focuses on developing an educative community of responsive citizens empowered with skills that promote the



advancement of the nation as a whole and this serves as a perennial guiding dictum for activities on the campus.

Developing a public spirit:

Value Education classes on socially relevant themes apprise students of pertinent issues plaguing society and prepare them to generate a positive change.

Students of NSS, Rangers and NCC regularly conveyed to the homes of needy peoples in selected work areas of Nawapura, Andhau, Subhashnagar, in order to sensitize them to the problems and concerns of the underprivileged.

Social harmony and spirit of collectivism is instil in students through programmes of Ek Bharat, Shretha Bharat initiative, by pairing state`s culture and tradition.

Community welfare measures:

Blood donation camps, talks, and awareness programs on organ/ eye donation are organized.

The College students have distributed books, stationery, clothes, soap, and candle to the homeless street children living under over bridge and railways platform.

Regular rallies, door-to-door campaigns, short films, and street plays through the village/ town served to inform and sensitize the locals on socially relevant issues by NSS, Rangers and NCC cadets.

College mobilized relief funds to help flood victims of the Karanda Block.

Student volunteers helped in organizing a Mega Health Camp in Gandhipark-Aamghat with the collaboration of Lifeline hospital.



6 faculty members of the college adopted T.B. patients for motivation and nourishment.

All the staff members contributed one day salary in PM care relief fund for COVID-19 pandemic.

28 UP Girls Battalion of NCC help district administration during Road Safety Week, Kargil Victory Day, Chhat Puja, DevDepawali, Ganga Yatra and AmrutMahotasava.

NSS, Rangers and NCC celebrate various national and International days to create awareness and share social responsibility.

Pollution and environment protection:

Cleanliness/plastic collection drives are regularly organized in the vicinity and nearby Ganga Ghats.

Students regularly make and distribute cloth /paper bags through door-to-door campaigns in the vicinity and the nearby market complex of Aamghat.

Beautification and maintenance of the Aamghat Community Park near the College are undertaken.

On the occasion of Vanamohotsav, over 1000 students participate in tree plantation drives. The principal plays a role of nodal officer for higher education. The faculty members (7) were in charge of sub divisions (Tehsils) plantation drive, which resulted as 15600 plants in the district.

Tackling the COVID-19 Pandemic:

The College was among the first few institutions to serve as a COVID-19 Vaccination centre. COVID-19 vaccination camps were organized for the



students along general public in the college with the help of CMO Dr. G.C. Maurya of District hospital Ghazipur.

NCC volunteers distributed masks to 59 villages during COVID-19 pandemic.

Pragya Ranger Dal distributed Gamchha, Mask and Hand gloves to the municipality workers during COVID-19 pandemic.

In the wake of the anguish and despondency brought about by the Covid-19 pandemic, a Free Tele-counselling Service for the students, parents, and the general public was provided.

COVID-19 awareness videos were also uploaded on the College Facebook page.

1200+ students participated in various COVID-19 related awareness activities, including making videos and sharing COVID-19 awareness videos on social media, making face masks, downloading the ArogyaSethu Application, and educating the general public on the use of the application.

**Evidence of Success:** The District Administration, CMO of Health Services, and other Non-Governmental Organizations appreciate the social service undertaken by the students and staff of the College.

Many local residents of Ward benefitted from the health and Vaccination camps held on campus.

Thousands of citizens benefitted from the Mega Health Camps, where the College was a Co-partner.

The vaccination drive on-campus catered to 5000+ beneficiaries.

Prachi Yadav B.A. III student and Dr. Amit Yadav were felicitated as COVID-19 warriors by state NSS Coordinator.

A donation of Rupees 87237/- for Covid-19 PM care fund.





**Problems Encountered and Resources Required:** Undertaking large-scale programs is not feasible due to lecture schedules, continuous academic activities, and financial constraints.

Acquiring permission from Municipality, Police, RTO, and government offices is challenging.

Due to the strong influence of the virtual world, technology, and social media, students are not always receptive to social causes, making it challenging to foster a public spirit.

